Heritage Grants Program 2026-27

* indicates a required field

Stream 1 - State Heritage Grants - Documentation Projects

BEFORE YOU APPLY

Please confirm you meet the eligibility requirements of the program by completing the below eligibility checklist. By applying it is expected that you have read and understood the Heritage Grants Program Guidelines 2026-27 available here and on the Department of Planning, Lands and Heritage's website.

THE PLACE SUBJECT TO THE APPLICATION *	☐ is listed in the State's Register of Heritage Places ☐ is privately owned or managed under a lease ☐ is covered by a comprehensive building insurance policy
THE APPLICANT *	☐ is not a government agency or government-related entity ☐ is able to provide dollar-for-dollar funding toward project costs ☐ does not have an unfinished project under a previous Heritage Grants Program funding round*

*Applications from applicants with an unfinished grant from previous rounds may not apply for funding for new works.

It is recommended that you contact the Department of Planning, Lands and Heritage to discuss your project before you submit a grant application.

IMPORTANT INFORMATION

The application form should be read in conjunction with the Heritage Grants Program 2026-27 Guidelines published on the Department of Planning, Lands and Heritage's website. Applications to the program will only be accepted for projects that document a place that is listed on the State Register of Heritage Places (the Register) or Assessment Program. You can check the status of a place at http://inherit.stateheritage.wa.gov.au

If you are not the property owner, you must provide a copy of the lease or a letter from the owners granting you permission to apply on their behalf.

Funds requested must be supported by quotations, a minimum of two quotes per project task should be provided.

For the full list of ineligible tasks, please visit the Heritage Council's Grants Program website.

For more information, please contact us on 6551 7954 or email HCWAincentives@dplh.wa.gov.au

APPLICATIONS CLOSE NOON - MONDAY 2 NOVEMBER 2026

Closing period extended to Monday - 23 November 2026

LATE APPLICATIONS WILL NOT BE ACCEPTED

Collection Notice

The Department of Planning, Lands and Heritage is obliged under the *Privacy and Responsible Sharing Act 2024* to advise you of certain matters when collecting your personal information. This collection notice sets out those matters and explains how we will manage the collection, use and disclosure of your personal information.

The Department collects this information on behalf of the Heritage Council of Western Australia in order to:

• allow the assessment panels to assess your application against the criteria;• promote successful grant recipients and completed projects on the Heritage Council and Department social media accounts and website;• provide relevant information on the recommended recipients to the Minister for Heritage prior to the announcement of the round; and• undertake mandatory reporting that will include publication of successful grants and grant recipients in the Heritage Council's annual report.

Additionally, we may use information you provide to:• communicate with you and obtain any additional information to allow the assessment panels to make their decision or assessment;• promote your project more widely in the media and in publications*; and• invite your participation in future heritage-related events and activities.

*In relation to media and other promotion, the Department will not provide any personal information contained in your application to an external party without your express consent.

Project values, applicant contributions and grant amounts will be made public as part of the Heritage Council's reporting process. Any other commercially or financially sensitive information collected as part of your nomination will not be shared with any third party and will be used strictly by the assessment panels to assess your nomination.

If you do not provide all the information requested in this online application form, it may not be possible for the panels to assess your application, and the Department may contact you for further details.

We will not disclose your personal information for any other purpose without your consent unless required by law, or the disclosure is authorised under the *Privacy and Responsible Information Sharing Act 2024.*

For further information about how your personal information is handled, including how you may request access to, or correction of, your personal information, please refer to our Privacy Policy or contact the Department on (08) 6551 8002 or by emailing info@dplh.wa.gov.au.

The Department uses SmartyGrants, a third-party grants management platform. Personal information submitted through SmartyGrants is stored and processed in SmartyGrants. Please see SmartyGrants Privacy Policy for details on how it manages personal information.

PROPERTY DETAILS

* indicates a required field

THE PROPERTY

Place number(s) *

Visit inHerit to search the State Register of Heritage Places > http://inherit.stateheritage.wa.gov.au/Public/

Place name(s) *

Is the place or one of the places included in the project on the State Register or Assessment Program? *

☐ Yes
☐ No

Not sure whether the place is on the State Register - look at this example listing, which shows the State Register under the Statutory Heritage Listings section.

If your place is not shown as above, it may not be listed on the State Register.

Please contact us to discuss if you are unsure.

Unfortunately only places on the State Register or Assessment Program are eligible for the State Heritage Grants Program.

Current status *

☐ State Registered
☐ Assessment Program

Property Address *

Address

Address Line 1, Suburb/Town, and State/Province are required.

Current property owner: *

Is the property leased *

☐ Yes
☐ No

If the property is leased, please attach a letter from the owner/ s acknowleding the

Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

grant application and proposed project *

Have you owned the property for more than 3 years? *

☐ Yes
☐ No

If no, please provide evidence that the cost of repairs substantially exceeds the benefit to the owner *

Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

Promotional image/s

Please attach a high quality image/s of property to be used for promotional purposes *

Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

APPLICANT DETAILS

* indicates a required field

THE APPLICANT

Organisation

If applicable

Contact *

Title | First Name | Last Name

Address

Address

Email *

Phone Number *

Applicant type: *

- ☐ Private owner/s
- ☐ GST registered entity (eg. business)
- ☐ Not-for-profit organisation

Do you have an ABN? *

- ☐ Yes
- ☐ No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

GST registered entity: *

- ○ Yes
- ○ No

Does the applicant hold professional indemnity, public liability or comprehensive building insurance? *

- ☐ Yes
- ☐ No

If so, please attach Certificate of Currency *

Attach a file:

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PROJECT SUMMARY

* indicates a required field

What types of project are you undertaking? *

☐ Conservation Management Plan
☐ Conservation Management Strategy
☐ Other:

Please give a brief summary of the project (including current and future use, condition of the place, the community benefits and other outcomes of the project). *

Is there an existing Conservation Management Strategy or Conservation Management Plan in place? *

☐ Yes
☐ No

If yes, please provide year published.

FUNDING

* indicates a required field

Which category of funding are you applying for? *

☐ Documentation Project - up to $16,000

Documentation projects are funded on an 80:20 basis

(i.e. project costs are met 80:20 by the Grantor and Grantee, up to the agreed grant value)

Heritage Professional Fees

Heritage Professional fees are funded on an 80:20 basis

Heritage Professional *

GST status of Heritage Professional *

☐ Registered (ex GST)
☐ Not registered (zero rated)

Total quoted cost (ex GST) *

Quote *

Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

Heritage Professional Fees

Heritage Professional fees are funded on an 80:20 basis

Heritage Professional *

GST status of Heritage Professional *

☐ Registered (ex GST)
☐ Not registered (zero rated)

Total quoted cost (inc GST) *

Quote *

Attach a file:

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Total

Project Total (ex GST)

$

How much funding is being requested for this project? *

80% of Heritage Professional fees, up to maximum grant amount

Grantee's contribution

$

Total

Project Total (inc GST)

$

How much funding is being requested for this project? *

$

80% of Heritage Professional fees, up to maximum grant amount

Grantee's contribution

$

Maximum Documentation Project grant amount is up to $16,000.

Quotes

Two quotes are recommended, however one will be accepted upon prior agreement with the Department.

Please attach quotations for all tasks listed above *

Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

PROJECT TIMELINE

* indicates a required field

All projects and events must be completed within 12 months from the Execution of the Grant Agreement.

Projects are required to generally follow the below timeline. Project timelines must be agreed to prior to the execution of the Grant Agreement. Variations may be considered during the project delivery where both the applicant and the Grantor agree to a revised timeline.

STAGE 1 - PROGRESS CLAIM

- Completed Progress Claim form signed by both Grantee and Heritage Professional.
- All itemised tax invoices for costs being claimed (tax invoices must be paid in full)
- A project summary (written by Heritage Professional)
- The applicant is required to submit a progress report or draft conservation documentation.

When: 6 months after Execution of Grant Agreement

How much: Up to 50% of grant or 50% of the invoiced costs to date – whichever is the lower amount.

STAGE 2 - FINAL CLAIM

- Completed Final Claim form signed by both Grantee and Heritage Professional.
- All itemised tax invoices for costs being claimed (tax invoices must be paid in full)
- A project summary (written by Heritage Professional)
- Copy of completed documentation

When: 12 months after Execution of Grant Agreement

How much: Up to 100% of grant or 50% of the invoiced costs to date – whichever is the lower amount.

Project Timings

Please indicate the estimated completion date of project: *

How many claims do you intend to submit? *

☐ Progress claim (50%) & Final claim (100%)
☐ Final claim (One claim only for 100% of grant funds)

GENERAL PROJECT QUESTIONS

* indicates a required field

How will your contribution to the project be met? *

☐ Private funding/personal savings
☐ Business/personal loan
☐ Fundraising activities
☐ Other grants (please specify below)
☐ Partnership with other organisation (please specify below)

Comments

If this application is unsuccessful, how would the project be funded? *

Is there any relationship between the applicant and any of the contractors or consultants who have provided quotes? *

☐ Yes
☐ No

If yes, please provide details *

SUBMISSION

* indicates a required field

APPLICANTS ACKNOWLEDGEMENT

All information provided is true and correct to the best of my knowledge, and I understand that any omission or false statement may result in the rejection of the application, withholding of grant funding or termination of the Grant Agreement.

I acknowledge that the Heritage Council of Western Australia or its representatives may check any of the information contained in this application and agree to provide any additional information they may request in order to assist with application assessment.

I understand that this is an application only and in no way guarantees funding under the Heritage Grants Program.

I acknowledge that successful applicants are required to engage a suitably qualified heritage professional or consultant, as applicable to the project and enter into a Grant Agreement.

If I am successful, I agree to acknowledge the funding assistance received for the project or activity in an appropriate manner (to be approved in writing by the Grantor).

I am aware that I may need to seek approval from the local government authority before undertaking any works or erecting signage at the property.

I understand that if successful, details of this grant will be made public and are subject to disclosure under the Freedom of Information Act 1992.

I grant to the Heritage Council of Western Australia, a perpetual, non-exclusive licence to display, copy or publish in print or electronic format, all photographs submitted and declare that the photographs are my work or I have full authority to grant such a licence.

I understand that any quotes provided by a person or company that has a direct relationship with the applicant must be fully disclosed at the time of application. I acknowledge that further quotes may be required and the application may be excluded if this disclosure is not provided.

Declaration *

print name

Position *

Organisation

If applicable

Date *

Please ensure all questions have been answered and all attachments are provided.

SUBMIT YOUR APPLICATION BY NOON - MONDAY 2 NOVEMBER 2026