Preserve, Promote and Protect our Aboriginal Sites Grant Program 2026-27

The Preserve, Promote and Protect Our Aboriginal Sites Grant Program was established to support Aboriginal people to protect, preserve and promote important heritage sites by providing grants to Aboriginal Corporations and incorporated Aboriginal not-for-profit organisations through an annual competitive application process.

BEFORE YOU APPLY

Please ensure you have read the Guidelines for Applicants before completing your application.

We recommended that you discuss your project with the Heritage Officer for your region or the DPLH Grants Officer at HeritageGrants@dplh.wa.gov.au or (08) 6551 7954 before you submit an application.

For more information, please see our Frequently Asked Questions or visit the Department of Planning, Lands and Heritage website.

IMPORTANT INFORMATION

Grant applications will only be accepted for projects associated with Registered Sites or Lodged Places in the Aboriginal Cultural Heritage Inquiry System (ACHIS).

If you are seeking funding for a project that is associated with Aboriginal heritage places that are not registered or lodged you can submit information about it for assessment using the current Heritage Information Submission Form.

If the heritage place becomes registered, you can apply for funding through the 'Preserve, Promote and Protect our Aboriginal Sites' grants program (the Program) in future years. It can take more than six months to comprehensively review place information for assessment. For this reason, you should provide information about possible sites now to ensure eligibility for future funding rounds.

For more information about reporting sites, please contact the Department's Aboriginal Heritage Operations Team on (08) 6551 8000 or at AboriginalHeritage@dplh.wa.gov.au

Collection Notice

The Department of Planning, Lands and Heritage is obliged under the *Privacy and Responsible Sharing Act 2024* to advise you of certain matters when collecting your personal information. This collection notice sets out those matters and explains how we will manage the collection, use and disclosure of your personal information.

The Department collects this information in order to:• allow the assessment panels to assess your application against the criteria;• promote successful grant recipients and completed projects on the Department social media accounts and website;• provide

relevant information on the recommended recipients to the relevant Minister prior to the announcement of the rounds; and• undertake mandatory reporting that will include publication of successful grants and grant recipients in the Department's annual report.

Additionally, we may use information you provide to:• communicate with you and obtain any additional information to allow the assessment panels to make their decision or assessment;• promote your project more widely in the media and in publications*; and• invite your participation in future heritage-related events and activities.

*In relation to media and other promotion, the Department will not provide any personal information or sensitive Aboriginal traditional information contained in your application to an external party without your express consent.

Project values, applicant contributions and grant amounts will be made public as part of the Department's reporting process. Any other commercially, financially or culturally sensitive information collected as part of your application will not be shared with any third party and will be used strictly by the assessment panels to assess your nomination.

If you do not provide all the information requested in this online application form, it may not be possible for the panels to assess your application, and the Department may contact you for further details.

We will not disclose your personal information for any other purpose without your consent unless required by law, or the disclosure is authorised under the *Privacy and Responsible Information Sharing Act 2024.*

For further information about how your personal information is handled, including how you may request access to, or correction of, your personal information, please refer to our Privacy Policy or contact the Department on (08) 6551 8002 or by emailing info@dplh.wa.gov.au

The Department uses SmartyGrants, a third-party grants management platform. Personal information submitted through SmartyGrants is stored and processed in SmartyGrants. Please see SmartyGrants Privacy Policy for details on how it manages personal information.

APPLICANT DETAILS

* indicates a required field

Organisation

Organisation *

Address *

Address

Website

If applicable

Contact

If more than one contact person, please add an additional section by clicking **Add More.**

Name *

Title | First Name | Last Name

Phone Number *

Email *

Organisation details

Is this organisation an Aboriginal Corporation? *

☐ Yes
☐ No

ORIC registration number *

ORIC - Office of the Registrar of Indigenous Corporations

Please attach ORIC extract *

Attach a file:

Is this organisation an not-for-profit Aboriginal organisation? *

☐ Yes
☐ No

Not-for-profit Aboriginal organisations are:

A. corporations, incorporated associations or other formally convened groups; and B. have a majority of Aboriginal members;

and either

C. registered with the Australian Charities and Not-for-profits Commission; or D. whose rules do not allow distribution of profit to its members.

Outline the reasons why your organisation is considered to be an Aboriginal not-for-profit organisation. *

Attach supporting documentation *

Attach a file:

Does this organisation have an ABN? *
☐ Yes ☐ No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

Is this organisation registered for GST? *
○ Yes ○ No

List any other organisations that will be involved in the project.

If applicable

PROJECT SUMMARY

* indicates a required field

Project title

Project Title *

What type of works does the project include? *

- ☐ Vegetation management
- ☐ Site clean up (graffiti and rubbish removal)
- ☐ Fencing
- ☐ Signage
- ☐ Consultation and engagement
- ☐ Repatriation of Ancestral Remains/burial work
- ☐ Other:

Select all which apply.

Please provide an overview of your proposed project. *

Please attach a high quality image/s of project/location to be used for promotional purposes.
Attach a file:

PROJECT AREA

* indicates a required field

Heritage Information

List all of the registered sites and lodged places (using ID and name) that are the subject of this application. You can find this information using the Department's Aboriginal Cultural Heritage Inquiry System (ACHIS)

Name

ID

Where will the project take place? Please provide details about any land where project activity will occur and name the relevant landowners.

For more information regarding landowners please see the Setting up for Success - Land Tenure Guide for RNTBC's.

If you require assistance determining the landowner, please contact the Heritage Officer for your region the DPLH Grants Officer at HeritageGrants@dplh.wa.gov.au or (08) 6551 9482.

Land details

Does the landowner support the project? If so attach evidence below.

Land parcel

Landowner

*
☐ Yes ☐ No

Attach a file:

Project Area Mapping

If you do not have access to mapping programs such as ArcGIS, please use either PlanWA or a marked up aerial photograph to show the project area.

If you have shapefiles relating to your project area, please attach here.
Attach a file:

Please provide a map of your project area, indicating where the works will be undertaken. *
Attach a file:

Native Title Prescribed Body Corporate or registered Native Title claimants

Is the Project Area within an area of determined or claimed Native Title? If so, who is the relevant group?

An application from a native title party or ILUA group does not need to provide any additional evidence of support.

If your project is within an area where Native Title has been determined, the relevant NTP must provide an objection if they do not support the project, objections not based on heritage grounds will not be considered.

We recommend you discuss your project with the relevant group prior to submitting an application.

Approval to access land

The *Aboriginal Heritage Act 1972* is the legislation that manages Aboriginal heritage in Western Australia. The laws require approval for activities that may impact or harm Aboriginal heritage. Depending on the scope of your project, may require the following:

Regulation 7 - approval to take digging or lifting equipment or explosives on to an Aboriginal site.

Regulation 10 - approvals are granted in relation to a range of minor activities. This could include maintenance works, bridge works, environmental work, emergency activities, fencing, jetties, dredging and remediation works.

Applications for Regulation 7 and 10 can be made through the ACHknowledge portal.

PROJECT DETAILS

* indicates a required field

The assessment panel will review every application against the following criteria:

- Sustainable long-term heritage benefits
- Public benefit and increased awareness of Aboriginal heritage
- Opportunities and benefits for Aboriginal people and organisations
- Sound project planning and value for money

It is important that you answer all of the questions for the assessment criteria and provide explanations for your responses.

This is your opportunity to make your case to the assessment panel why your project should be funded.

BENEFITS TO ABORIGINAL PEOPLE

How does the project provide social and economical benefits and opportunites to Aboriginal people and organisations? *

PROMOTE

Does the project increase public awareness and understanding of the site/s? *
☐ Yes ☐ No

If yes, please explain how. *

Does the project improve the ability of the public to interact and engage with the site/s? *
☐ Yes ☐ No

If yes, please explain how. *

PRESERVE AND PROTECT

Does the project deliver long term physical protection from identified and present threats? *
☐ Yes ☐ No

If yes, please explain how. *

Does the project remove intrusive material or other hazards that may threaten the integrity of the site/s? *
☐ Yes ☐ No

If yes, please explain how. *

FUNDING

* indicates a required field

Are you receiving funds from any other DPLH Grant Program?
☐ Yes
☐ No

Please provide details of the grant including how much funding was awarded and current status of the project.

Budget

Please provide an itemised budget below for the full amount you are applying for, this can include: • the purchase of materials or hire of machinery; •costs of travel to the project site; •costs relating to stakeholder engagement and consultation; •subsistence costs (food and expenses) of volunteers; •the purchase of services, including consultant services; •provision of training relating to project delivery; or •purchase or hire of safety equipment relevant to the project.

Work carried out by rangers, officers or other groups can be included where they are not funded from other sources. If you are unsure, please contact us to discuss.

*

☐ Consultation
☐ On Country works and labour
☐ Equipment and materials - Purchase or hire
☐ Signage
☐ Incidentals
☐ Admin
☐ Consultant fees
☐ Other:

Consultation – Traditional Owners/Elders

Please explain how the costs have been determined, if you have a quote for the service please attach below.

Example: 8 x Traditional Owner's for 4 days at $400 per person per day.

Breakdown of cost	Amount (ex GST)	Quote/Estimate

On Country works including labour and Ranger costs

Please explain how the costs have been determined, if you have a quote for the service please attach below.

Example: Site clean-up activities including removal of graffiti, litter and weeds at 3 sites x 4 days

Example: Labour – Community members $300 per person per day x 5 people for 4 days.

Example: Rangers - 4 x Rangers at 4 x days $270 per day.

*Work carried out by rangers, officers or other groups can be included where they are not funded from other sources such as DBCA.

Breakdown of cost	Amount (ex GST)	Quote/Estimate

Equipment and materials - Purchase or hire of tools and other materials such as fencing supplies

Please explain how the costs have been determined, if you have a quote for the service please attach below.

Example: for fencing, if no direct quote is available provide a rough guide i.e. 400 metres fencing at $45 per metre.

Example: for tools and fencing equipment please indicate the supplier (i.e. Mitre 10/ Bunnings) and whether the items will be leased or purchased.

Breakdown of cost	Amount (ex GST)	Quote/Estimate

Signage including design, production and installation

Please explain how the costs have been determined, if you have a quote for the service please attach below.

Example: fabrication and installation of 3 x signs at each site (4)

Breakdown of cost	Amount (ex GST)	Quote/Estimate

Incidentals including consumables, accommodation, flights, vehicle hire and fuel

Please explain how the costs have been determined, if you have a quote for the service please attach below.

Food - catering $17 per person, for 4 days x 40 people

Accommodation - 3 x people for 4 nights at $230 per night

Flights - Return flights for 3 x people between Perth and Port Hedland at $2100 per person

Vehicle - 7-day hire from Budget at $325 per day

Breakdown of cost	Amount (ex GST)	Quote/Estimate

Admin

Admin fees should be a maximum of 10-15% of project total.

Breakdown of cost	Amount (ex GST)	Quote/Estimate

Consultant fees

Please explain how the costs have been determined, if you have a quote for the service please attach below.

Example: 1 x Archaeologist at $1,200 per day x 4 days

Breakdown of cost	Amount (ex GST)	Quote/Estimate

Other

If there are any other tasks which do not fall into the above categories, please explain below.

Breakdown of cost	Amount (ex GST)	Quote/Estimate

Total

Total budget

How much funding is being requested for this project? *

PROJECT SCHEDULE

* indicates a required field

Please provide estimated commencement and completion dates of the project.

Expected commencement date *

Expected completion date *

Milestones

Milestones should be measurable and reflect the steps you will take during the project to achieve the proposed outcomes for example completion of a consultation process with an outcome or recommendation, development and establishment of a plan, installation of a sign or fence, or a field trip to complete the activity. You may include as many milestones as are needed for your project.

The Department may contact you to negotiate your milestones. If you are successful in gaining funding we will ask you to report on these milestones to acquit your grant.

*

*

SUBMISSION

* indicates a required field

APPLICANT'S ACKNOWLEDGEMENT

- All information provided is true and correct to the best of my knowledge, and I understand that any omission or false statement may result in the rejection of the application, withholding of grant funding or termination of the Grant.
- I acknowledge that the Department of Planning, Lands and Heritage may check any of the information contained in this application and agree to provide any additional information they may request in order to assist with application.
- I understand that this is an application only and in no way guarantees funding under the 'Preserve, Promote and Protect our Aboriginal Sites' grant.
- I acknowledge that successful applicants are required to enter into a Grant Agreement prior to any funds being released.
- I am aware that a Grant Agreement does not constitute any consents under the Aboriginal cultural heritage legislation or regulations to undertake the project activities and that it is my responsibility to comply with all local, State and Commonwealth laws, rules, regulations and by-laws.
- I understand that if successful, details of this grant will be made public and are subject to disclosure under the *Freedom of Information Act 1992*.
- I grant to the Department of Planning, Lands and Heritage, a perpetual, non-exclusive licence to display, copy or publish in print or electronic format, all photographs submitted and declare that the photographs are my work or I have full authority to grant such a license.

Declaration *

print name

Position *

Organisation *

Date *

Please ensure all questions have been answered and all attachments are provided.

Submit your application by noon Monday 22 February 2027.

Late applications will not be accepted.

FEEDBACK

Where did you hear about the PPPOAS Grant Program? *