

Heritage Sponsorship Program 2024-25 - Application Form

Form Preview

Heritage Sponsorship Program - Application Form 2024-25

This program aims to deliver partnerships that will support heritage in Western Australia. Organisers of events or activities can apply for funding in return for assisting with delivery of key strategic outcomes. Sponsored activities will:

- Demonstrate sustainability and economic benefits of heritage conservation and adaptation
- Deliver or contribute to training and education in heritage conservation management
- Develop understanding of the importance of heritage and its conservation
- Contribute to brand awareness for a nominated Heritage Council or Department of Planning, Lands and Heritage brands within relevant market sectors.
- Promote community understanding of, and engagement with, the State's heritage places
- Promote and encourage heritage tourism; or
- Make other demonstrated contribution to Heritage Council and Department of Planning, Lands and Heritage strategic objectives.

The Heritage Sponsorship Program is delivered by Department of Planning, Lands and Heritage on behalf of the Heritage Council.

For more information please visit the Department's [website](#).

BEFORE YOU APPLY

Please ensure you have read through the [guidelines](#) and you have checked that you are eligible to apply before completing your application. It is recommended that you contact the Department to discuss your project before you submit an application.

Contact:

Heritage Grants Team

E: HCWAincentives@dplh.wa.gov.au

Ph: 08 6551 8002

Applications should be submitted a minimum of 2 months prior to the event/activity requesting sponsorship.

This allows adequate time for applications to be assessed and presented to the Heritage Council for approval.

Applicant Details

* indicates a required field

Organisation *

Organisation Name

Heritage Sponsorship Program 2024-25 - Application Form

Form Preview

Contact person *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

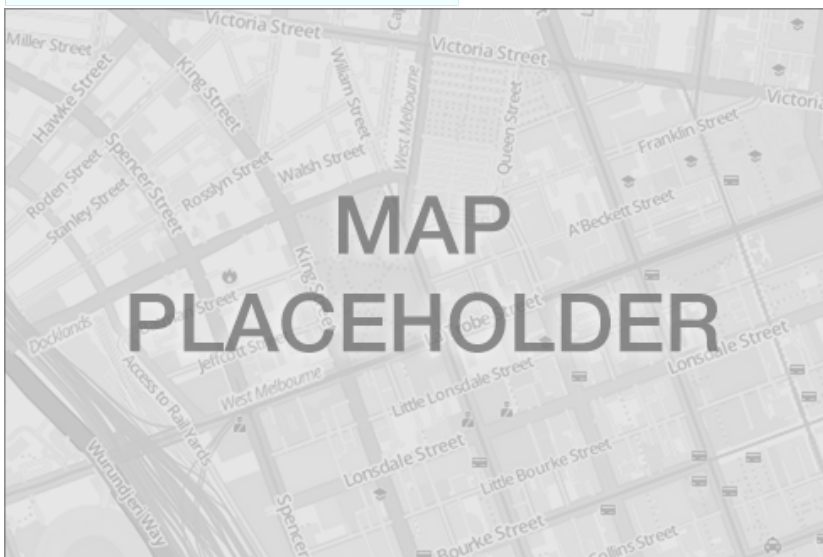
Position *

Phone Number *

Email *

Organisation Address

Address



If applicable

Website

If applicable

Applicant ABN *

The ABN provided will be used to look up the following information. Click [Lookup](#) above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status

Heritage Sponsorship Program 2024-25 - Application Form

Form Preview

Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Is the organisation registered for GST? *

- Yes
 No

Does your organisation have public liability insurance? *

- Yes
 No

If so please attach Certificate of Currency

Attach a file:

Please provide a brief overview of your organisation *

Project Details

* indicates a required field

Project Title *

Does this application relate to a State Registered Place? If so please include the place number/s. *

Visit inHerit to search the State Register of Heritage Places >
<http://inherit.stateheritage.wa.gov.au/Public/>

Project description *

Include the overall objective of the event, project location, start and finish date and project URL (if available).

Are any other groups or organisations supporting the project? If so outline their role

Heritage Sponsorship Program 2024-25 - Application Form

Form Preview

and attach any Letters of Support below *

Attach a file:

Who is the target audience for this activity? *

Please detail community sectors, and estimated numbers of participants.

How does the proposed activity support the Heritage Council's strategic objectives? *

Heritage Council's Strategic Objectives

- Demonstrate sustainability and economic benefits of heritage conservation and adaptation
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- Make other demonstrated contribution to Heritage Council and Department of Planning, Lands and Heritage strategic objectives.

How will your organisation manage and deliver this project?

Outline the process you will follow to deliver this activity and note any key documents. Is there a risk management plan in place? Are there any permits and approvals that will need to be obtained? *

Heritage Sponsorship Program 2024-25 - Application Form

Form Preview

Please attach supporting documents where available

Attach a file:

Has your organisation delivered or contributed to any similar activities or events in the past? *

How will the success of the activity be measured? *

What considerations have been made to universal access? This can include access for young families, people from a culturally and linguistically diverse background, seniors and people with a disability. *

Sponsorship Funds

* indicates a required field

Previous Sponsorship

Has your organisation received funding from the Heritage Council or Department of Planning, Lands and Heritage in the last 12 months? *

If yes, please provide details including name and date of project, amount awarded.

Managing Sponsorship Funds

Will there be a cost associated with attending the event/activity? If yes, please outline. *

If yes, what is the expected income? *

Heritage Sponsorship Program 2024-25 - Application Form

Form Preview

What would be the outcome if this sponsorship application is unsuccessful? Would there be changes to the event? *

Funding Category

Which funding category are you applying for? *

- Standard Sponsorship - up to \$10,000
 Major Event Sponsorship - up to \$20,000

Standard Sponsorship - Events restricted to a one-day program and has a limited or specialised target audience.

Major Event Sponsorship - Multi day events/activities, with high level of engagement with a wide range of stakeholders.

Budget

Please outline the expected tasks for the project, including:

- Other grants or sponsorship
- Salaries, fees and wages*
- Administrative expenses
- Advertising and promotional costs
- Equipment, venue hire and logistics

*** Sponsorship funds cannot be used to covers costs associated with running an organisation including salaries and wages. However, these should be noted as part of the Project Total.**

Each element of the project should be entered as a separate budget item, indicating which tasks are in-kind contributions. For example:

Proposed Task:

Administrative expenses

- Postage, telephone and computer costs = **\$50**
- Travel = **\$250 (in-kind)**
- Project management (10 weeks x 2hrs per week x \$40 per hour) = **\$800 (in-kind)**

Proposed task *

Supplier *

Heritage Sponsorship Program 2024-25 - Application Form

Form Preview

Is the supplier registered for GST? *

- Yes
 No

Total Amount (ex GST) *

Is the above task an in-kind contribution? *

- Yes
 Partially
 No

If yes, please indicate how much is in-kind

Project Total *

Total in-kind contributions *

Total cash expenditure *

Total income

How much funding is being requested? *

Sponsorship Agreement

If your organisation's sponsorship application is successful, your organisation will be required to enter into a formal agreement with the Department of Planning, Lands and Heritage. This agreement will contain a comprehensive set of provisions designed to protect the interests of the applicant organisation and the Department of Planning, Lands and Heritage and the Heritage Council of Western Australia.

Sponsor Benefits

* indicates a required field

What benefits will be offered to the Heritage Council for this level of sponsorship support? *

What is the value of this support? *

Heritage Sponsorship Program 2024-25 - Application Form

Form Preview

Outline any advertising that will feature the Heritage Council logo *

Will a Heritage Council representative be given an opportunity to speak at the activity/event? *

Attach any supporting documentation where available

Attach a file:

Applicant Acknowledgement

* indicates a required field

To the best of my knowledge, all information provided is true and correct, and I understand that any omission or false statement may result in the rejection of the application, withholding of funding or termination of the Sponsorship Agreement.

I acknowledge that the Department of Planning, Lands and Heritage may check any of the information contained in this application and agree to provide any additional information they may request in order to assist with application assessment.

I understand that this is an application only and in no way guarantees funding under the program. I acknowledge that successful applicants are required to enter into a Sponsorship Agreement.

I understand that if successful, details of this sponsorship will be made public and are subject to disclosure under the Freedom of Information Act 1992.

Declaration *

print name

Position *

Date *