Heritage Grants Program 2026-27

* indicates a required field

Stream 2: Community Heritage Grants

BEFORE YOU APPLY

Please confirm you meet the eligibility requirements of the program by completing the below eligibility checklist. By applying it is expected that you have read and understood the Heritage Grants Program Guidelines 2026-27 available here and on the Department of Planning, Lands and Heritage's website.

THE APPLICANT *
☐ is an incorporated not-for-profit organisation (registered with the ACNC), business (including individuals/sole traders with a valid ABN) or WA local government authority
☐ is able to provide dollar-for-dollar funding towards the project or match funding with in-kind contributions
☐ is not an Australian or State Government entity or other affiliated body

THE PROJECT *
☐ is covered by business, professional indemnity, public liability or comprehensive building insurance (as applicable to the project)
☐ will be guided by an appropriate heritage professional or consultant (as applicable to the project)
☐ does not relate to an active project under a previous Heritage Grants Program round

It is recommended that you contact the Department of Planning, Lands and Heritage to discuss your project before you submit a grant application.

IMPORTANT INFORMATION

The application form should be read in conjunction with the Heritage Grants Program Guidelines 2026-27 published on the Department of Planning, Lands and Heritage's website.

Some projects require the guidance of a suitably qualified heritage professional. See the program guidelines for more information. Professional fees should be included in your application.

If the project involves work to a place and you are not the property owner, you must provide a copy of the lease or a letter of support from the owners granting you permission to apply on their behalf.

Funds requested must be supported by quotations, a minimum of two quotes per project task should be provided.

A range of tasks do not attract funding under the Community Heritage Grants stream, for example:

• Projects or events that have commenced prior to the signing of a grant agreement• Projects that replicate existing events, activities, services or products receiving assistance•

Events that are held in a heritage place but do not otherwise promote heritage conservation or interpretation• Conservation works that do not involve a hands-on training or education event.

For the full list of ineligible tasks, please visit the Heritage Council's Grants Program website.

For more information, please contact us on 6551 7954 or email HCWAincentives@dplh.wa.gov.au

APPLICATIONS CLOSE NOON - MONDAY 2 NOVEMBER 2026

Closing period extended to Monday - 23 November 2026

LATE APPLICATIONS WILL NOT BE ACCEPTED

Collection Notice

The Department of Planning, Lands and Heritage is obliged under the *Privacy and Responsible Sharing Act 2024* to advise you of certain matters when collecting your personal information. This collection notice sets out those matters and explains how we will manage the collection, use and disclosure of your personal information.

The Department collects this information on behalf of the Heritage Council of Western Australia in order to:

• allow the assessment panels to assess your application against the criteria;• promote successful grant recipients and completed projects on the Heritage Council and Department social media accounts and website;• provide relevant information on the recommended recipients to the Minister for Heritage prior to the announcement of the round; and• undertake mandatory reporting that will include publication of successful grants and grant recipients in the Heritage Council’s annual report.

Additionally, we may use information you provide to:• communicate with you and obtain any additional information to allow the assessment panels to make their decision or assessment;• promote your project more widely in the media and in publications*; and• invite your participation in future heritage-related events and activities.

*In relation to media and other promotion, the Department will not provide any personal information contained in your application to an external party without your express consent.

Project values, applicant contributions and grant amounts will be made public as part of the Heritage Council’s reporting process. Any other commercially or financially sensitive information collected as part of your nomination will not be shared with any third party and will be used strictly by the assessment panels to assess your nomination.

If you do not provide all the information requested in this online application form, it may not be possible for the panels to assess your application, and the Department may contact you for further details.

We will not disclose your personal information for any other purpose without your consent unless required by law, or the disclosure is authorised under the *Privacy and Responsible Information Sharing Act 2024.*

For further information about how your personal information is handled, including how you may request access to, or correction of, your personal information, please refer to our Privacy Policy or contact the Department on (08) 6551 8002 or by emailing info@dplh.wa.gov.au.

The Department uses SmartyGrants, a third-party grants management platform. Personal information submitted through SmartyGrants is stored and processed in SmartyGrants. Please see SmartyGrants Privacy Policy for details on how it manages personal information.

PROPERTY DETAILS

* indicates a required field

THE PROPERTY

Place number(s): *

Visit inHerit to search the State Register of Heritage Places > http://inherit.stateheritage.wa.gov.au/Public/

Place name(s): *

Is the place or one of the places included in the project on the State Register? *

☐ Yes
☐ No

Current status: *

☐ State Registered
☐ Assessment Program
☐ Local Heritage Places

Not sure whether the place is on the State Register - look at this example listing, which shows the State Register under the Statutory Heritage Listings section.

If your place is not shown as above, it may not be listed on the State Register.

Please contact us to discuss if you are unsure.

Property Address:

Address

Current property owner: *

Is the property leased? *

☐ Yes
☐ No

If yes, please attach a letter from the owner/

Attach a file:

s acknowleding the grant application and proposed project *

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

Does the project involve work to a place? *

☐ Yes
☐ No

If yes, attach a copy of the Development Approval

Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

APPLICANT DETAILS

* indicates a required field

THE APPLICANT

Applicant type: *

☐ Not-for-profit organisation
☐ Business/sole trader with registered ABN
☐ Local government authority
☐ Other:

Contact *

Title | First Name | Last Name

Organisation name (if applicable):

Postal address:

Address

Email: *

Phone Number: *

Does the organisation hold professional indemnity, public liability or comprehensive building insurance? *

☐ Yes
☐ No

If so please attach Certificate of Currency *

Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

GST registered entity: *

○ Yes
○ No

Do you have an ABN?

☐ Yes
☐ No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

PROJECT SUMMARY

* indicates a required field

Is the an existing Interpretion Plan for the place? *

☐ Yes
☐ No

Date of publication (if applicable)

Is the project supported by another guiding document such as a masterplan or project plan? *

☐ Yes
☐ No

If yes, please describe and attach below. *

Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

Heritage Professional

Not sure where to find a Heritage Professional - try our online datebase inContact.

Has the project been informed by any professional advice? Please outline. *

Name of nominated heritage professional or consultant *

(see Program Guidelines)

Qualification or industry of nominated professional or consultant? *

eg. Architect, Historian

The Project

Please describe the project you wish to undertake: *

Please attach one high resolution photo which best describes your project, to be used for publicity. *

Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

Does you project involve the installation/changes to interpretation signage? *

☐ Yes
☐ No

Please attach labelled images of subject areas for interpretation

Attach a file:

installation and/or existing heritage interpretation. *

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

Please describe how your project meets the following criteria (all projects must meet at least one of the following criteria): *

☐ A. Interpretation of a least one State Registered/ assessment program place or group of local heritage places from an historic cultural heritage perspective
☐ B. Educate the community on the importance, identification and conservation of historic heritage places
☐ C. Provide advice, training or support to custodians of local and State heritage places and promote best practice in line with applicable Heritage Council policies and the Burra Charter

A.

B.

C.

FUNDING

* indicates a required field

Which category of funding are you applying for? *

☐ Standard Project - up to $10,000
☐ Major Project - up to $30,000

Applications for the Major Project category are required to demonstrate one or more of the additional eligibility criteria. Please indicate which criterion applies to your project:

*

☐ A. Community capacity building, including the use of new or existing partnerships
☐ B. Promoting historic heritage education in a primary, secondary, tertiary, or vocational setting
☐ C. Significantly contribute to reactivation of a heritage place

Please indicate how your project meets one or more of the above criteria:

A.

B.

C.

Project costs are funded 50:50 matched contribution.

The grantee's contribution can be in-kind.

Each element of the project should be entered as a separate budget item as shown on the quotation, this includes in-kind contributions.

Heritage Professional Fees (ex GST)

Heritage Professional *

GST status of Heritage Professional *

☐ Registered (ex GST)
☐ Not registered (Z rated)

Amount *

Is the above task an in-kind contribution? *

☐ Yes
☐ Partial
☐ No

If yes, please indicate how much is in-kind

$

Total

Total cash expense

Quotation *

Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

Please ensure in-kind contributions are clearly indicated in quotations

Budget (ex GST)

Please ensure in-kind contributions are clearly indicated in quotations.

Proposed task	Supplier	Is the supplier registered for GST?	Amount (ex GST)	Is the above task an in-kind contribution	If yes, please indicate how much is in-kind	Total	Total cash expense
		❑ Yes (ex GST) ❑ No (zero rated)		❑ Yes ❑ Partially ❑ No	$		

Total

Total in-kind contributions $

Total cash expenditure $

Project Total

How much funding is being requested for this project? *

Grantee's contribution (inclusive of in-kind contributions) $

Heritage Professional Fees (inc GST)

Heritage Professional *

GST status of Heritage Professional * ☐ Registered (ex GST) ☐ Not registered (Z rated)

Amount *

Is the above task an in-kind contribution? * ☐ Yes ☐ Partial ☐ No

If yes, please indicate how much is in-kind $

Total

Total cash expense

Quotation * Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

Please ensure in-kind contributions are clearly indicated in quotations.

Budget (inc GST)

Please ensure in-kind contributions are clearly indicated in quotations.

Proposed task	Supplier	Is the supplier registered for GST?	Amount (inc GST)	Is the above task an in-kind contribution	If yes, please indicate how much is in-kind	Total	Total cash expense
		❑ Yes (ex GST) ❑ No (zero rated)		❑ Yes ❑ Partially ❑ No	$		

Total

Total in-kind contributions

Total cash expenditure

Project Total

How much funding is being requested for this project? *

Grantee's contribution (inclusive of in-kind contributions)

Quotes

Two quotes are recommended, however one will be accepted upon prior agreement with the Department.

Please attach quotations for all tasks listed above. *

Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

GENERAL PROJECT QUESTIONS

* indicates a required field

How does the project relate to one or more of the below strategic objectives of the Heritage Council?

Focus Area 2 'Western Australia's cultural heritage is understood and all its values appreciated.' *

Focus Area 3 'Heritage conservation is better resourced, and funding is leveraged wherever possible.' *

How will your contribution to the project be met? *

☐ Private funding/personal savings
☐ Fundraising activities
☐ Business/personal loan
☐ Other grants

Please give details of any other grants awarded or that you have applied for or intend to apply for (if applicable) *

If this application is unsuccessful, how would the project be funded? *

Is there any relationship between the applicant and any of the contractors or consultants who have provided quotes? *

☐ Yes
☐ No

If yes, please provide details *

PROJECT PLANNING

* indicates a required field

Is this project part of a larger project? If there is a bigger picture project, please detail below. *

(As a guide, outline relevant projects or tasks that have been undertaken in the past 12 months, or that you are planning to undertake following the completion of this project).

What community outcomes will be achieved through undertaking this project? *

Who will this project impact? *

(Who is your target audience? Students, tourists, local community?)

What are the project outputs? *

(i.e training program, an audio-visual interpretive system, a two day heritage skills workshop, a heritage trail app)

How will your target audience experience or access the interpretation/education once the project is complete? *

Please identify relevant stakeholders below. Have you consulted with relevant stakeholders or will stakeholder engagement form a part of the project? *

How will the project be monitored to see if the objectives are achieved? Give examples of how you will measure success of the project. *

What are the risks associated with undertaking the project? Please outline the potential risks and how they will be managed below. *

Is there any additional information you would like to provide?

Attach a file:

If file is too big email direct to HCWAincentives@dplh.wa.gov.au

PROJECT TIMELINE

* indicates a required field

All projects and events must be completed within 12 months from the execution of the Grant Agreement.

Projects are required to generally follow the below timeline. Project timelines must be agreed to prior to the execution of the Grant Agreement. Variations may be considered during the project delivery where both the applicant and the Grantor agree to a revised timeline.

STAGE 1 - INITIAL CLAIM

- Upfront payment to assist with initial costs of the project, no invoices required.
- Completed Initial Claim Form signed by Grantee.

When: Within 1 month after Execution of Grant Agreement

How much: 40% of total grant.

STAGE 2 - PROGRESS CLAIM

- Completed Progress Claim form signed by both Grantee and Heritage Professional.
- All itemised tax invoices for costs being claimed (tax invoices must be paid in full).
- A project summary (written by Heritage Professional). The summary should include the estimated project completion date, a summary of costs to date and detail of the works undertaken including methodology employed and any issues encountered, as applicable.
- *If in-kind contributions approved as part of project tasks, completed in-kind contributions section.*

When: 6 months after Execution of Grant Agreement

How much: Up to 90% of grant or 50% of the invoiced costs to date – whichever is the lower amount.

*To claim funds at Stage 2, total expenditure must be more than 40% of the total grant amount.

STAGE 3 - FINAL CLAIM

- Completed Final Claim form signed by both Grantee and Heritage Professional.
- Before, during and after photographs of the interpretation project and an exterior photograph of street frontage or entrance to the site/s as applicable to the project
- All itemised tax invoices for costs being claimed (tax invoices must be paid in full)
- A project summary (written by Heritage Consultant). The summary should include a detail of the works undertaken including methodology employed and any issues encountered, as well as a summary of costs and any future required work or recommendations.
- Statement of completion from Heritage Consultant
- *If in-kind contributions approved as part of project tasks, completed in-kind contributions section.*

When: 12 months after Execution of Grant Agreement

How much: Up to 100% of grant or 50% of the invoiced costs to date – whichever is the lower amount.

Project Timings

Please indicate the estimated completion date of project: *

How many claims do you intend to submit? *

☐ Initial claim (40%), Progress claim (90%) & Final claim (100%)
☐ Initial claim (40%) & Final claim (100%)
☐ Final claim (one claim only for 100% of grant funds)

SUBMISSION

* indicates a required field

APPLICANTS ACKNOWLEDGEMENT

All information provided is true and correct to the best of my knowledge, and I understand that any omission or false statement may result in the rejection of the application, withholding of grant funding or termination of the Grant Agreement.

I acknowledge that the Heritage Council of Western Australia or its representatives may check any of the information contained in this application and agree to provide any additional information they may request in order to assist with application assessment.

I understand that this is an application only and in no way guarantees funding under the Heritage Grants Program.

I acknowledge that successful applicants are required to engage a suitably qualified heritage professional or consultant, as applicable to the project and enter into a Grant Agreement.

If I am successful, I agree to acknowledge the funding assistance received for the project or activity in an appropriate manner (to be approved in writing by the Grantor).

I am aware that I may need to seek approval from the local government authority before undertaking any works or erecting signage at the property.

I understand that if successful, details of this grant will be made public and are subject to disclosure under the Freedom of Information Act 1992.

I grant to the Heritage Council of Western Australia, a perpetual, non-exclusive licence to display, copy or publish in print or electronic format, all photographs submitted and declare that the photographs are my work or I have full authority to grant such a licence.

I understand that any quotes provided by a person or company that has a direct relationship with the applicant must be fully disclosed at the time of application. I acknowledge that further quotes may be required and the application may be excluded if this disclosure is not provided.

Declaration *

print name

Position *

Organisation *

Date *

Please ensure all questions have been answered and all attachments are provided.

SUBMIT YOUR APPLICATION BY NOON - MONDAY 2 NOVEMBER 2026